

OCEAN FREIGHT OPERATOR

Location: REMOTE

Department: Ocean Freight

Reports to: Ocean Freight Manager / Director

Job Type: Full-time

Industry: Freight Forwarding / Logistics / Supply Chain

Job Overview:

We are seeking a detail-oriented and proactive **Ocean Freight Operator** to join our growing logistics team. The ideal candidate will be responsible for coordinating and managing end-to-end ocean freight operations, ensuring smooth shipment execution, accurate documentation, and compliance with international shipping regulations.

Key Responsibilities:

- **Shipment Coordination:** Manage end-to-end ocean freight operations including booking, container planning, documentation, customs coordination, and shipment tracking.
 - **Carrier & Agent Liaison:** Work closely with shipping lines, NVOCCs, overseas agents, and vendors to secure space, equipment, and competitive rates.
 - **Customer Service:** Maintain clear and professional communication with customers regarding shipment status, ETD/ETA updates, and any operational issues.
 - **Documentation:** Prepare, check, and issue shipping documents such as Bills of Lading (MBL/HBL), commercial invoices, packing lists, and other required certificates.
 - **Compliance:** Ensure all shipments comply with international maritime regulations, Incoterms, and company SOPs.
 - **Problem Solving:** Proactively handle delays, rollovers, demurrage/detention risks, and documentation discrepancies, providing timely solutions.
 - **System Management:** Accurately input and update shipment details in internal systems and ensure complete records until final delivery
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Qualifications:

- 1–3 years of experience in ocean freight operations or freight forwarding (preferred).
- Solid understanding of ocean freight processes, containerized shipping, and international trade practices.



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- Knowledge of Bills of Lading (MBL, HBL), shipping instructions, and basic customs documentation.
 - Good command of English (written and verbal).
 - Strong organizational skills and attention to detail.
 - Ability to work under pressure and manage multiple shipments simultaneously.
 - Proficient in logistics systems and MS Office (Excel, Word, Outlook).
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Preferred Qualifications:

- Experience with customs clearance procedures.
 - **Knowledge of Incoterms** and HS codes.
 - Multilingual abilities (especially English or Korean) are a plus.
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What We Offer:

- Competitive salary and performance bonuses.
- Career growth opportunities in a global logistics environment
- Training and development programs
- Friendly and dynamic team culture

Please send your application to: admin@eurisek.com

Email subject: [Application for Ocean Operator - Your Name]

